

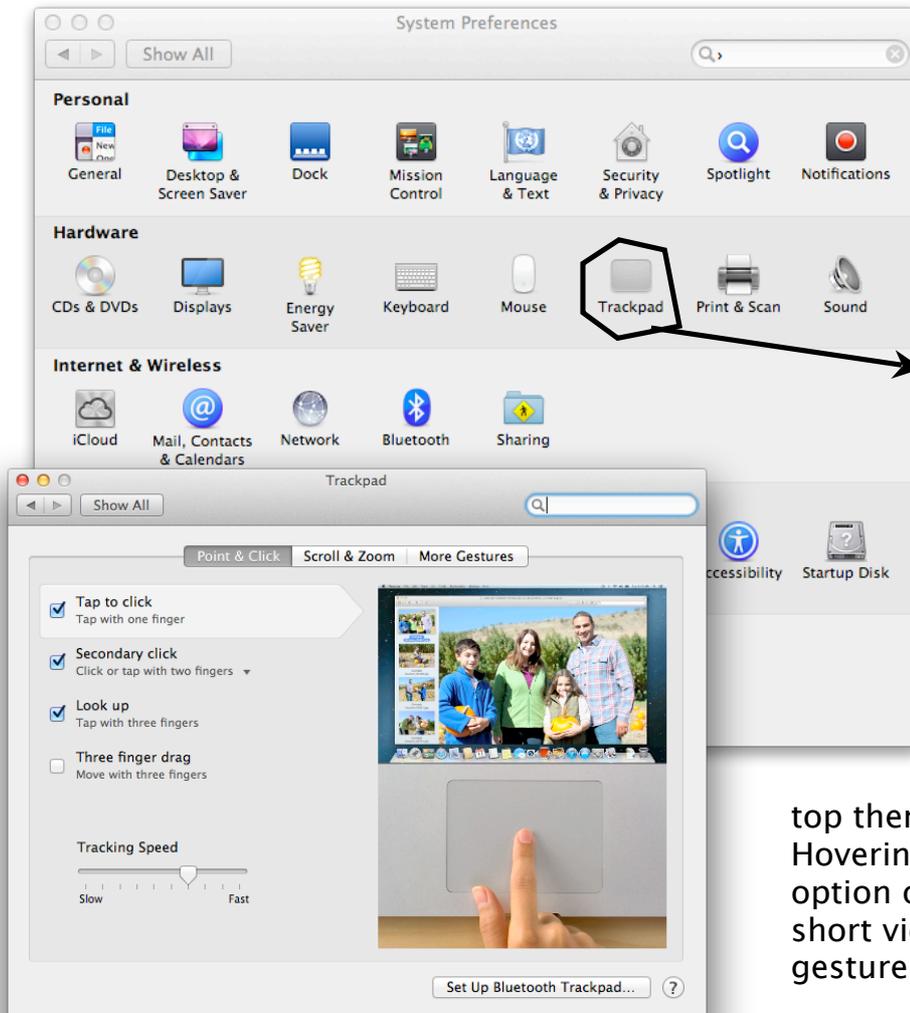
System Preferences

The next couple of pages is a quick-reference guide to your System Preferences pane. The screenshots may look slightly different to what you have, because they came from a personal laptop not a school one. If you haven't put System Preferences in your Dock, I highly recommend you do so!



This is your Sys Prefs pane. The school computers will show some icons greyed out; this is because some options are Admin controlled.

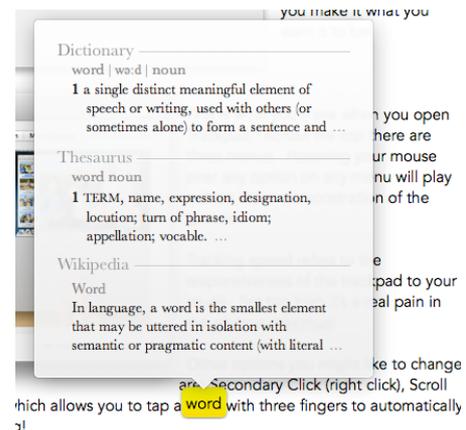
The first thing you'll probably want to personalise is the Trackpad. Everyone is used to something different, so here's how you make it what you want it to be!



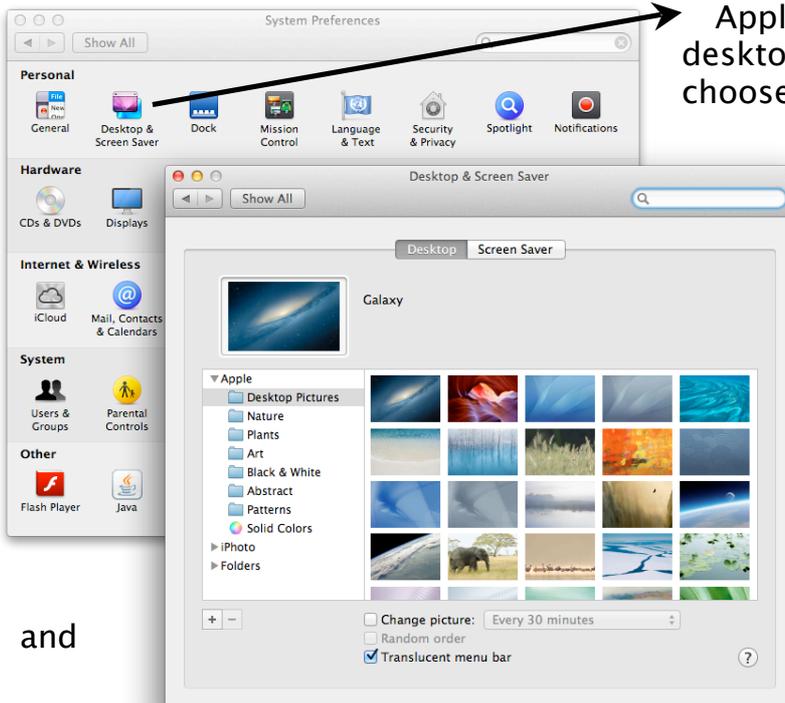
This is what you'll see when you open Trackpad. Across the top there are three menus. Hovering your mouse over any option on any menu will play a short video demonstration of the gesture.

Tracking speed refers to the responsiveness of the trackpad to your touch. Set too high it's a real pain in the gluteus maximus!

Other options you might like to change are: Secondary Click (right click), Scroll direction, and Look up – which allows you to tap a word with three fingers to automatically open a dictionary meaning!



The desktop picture and screensaver are also things most people like to personalise.



Apple gives you a range of standard desktop images and screensavers to choose from. If you don't like any of

these, you can upload your own images to a folder on the laptop, or take photos using Photo Booth. To access these, click the “+” button at the bottom to open a new folder, which will save itself to the Desktop list.

The same goes for screensavers. You can select a style of slide show then select a folder for photos to be picked at random.

and

Sound and Display are something I'm going to introduce so you can troubleshoot with the Promethean boards! If you have had trouble getting sound to work when you've plugged into the board, the first thing you should check are the Sound settings. Make sure that under Output “Promethean USB” is selected in the table. **“Promethean USB” will ONLY show up when you have the board's USB cable plugged in.** That's it! Simple!

Your computer's display may sometimes go a bit awry when you plug into different boards (A), or sometimes your desktop may not show up on the board at all (B). To solve problem A, go to Display settings and ensure the dimension selected is the one you normally use. This will be different on each computer depending on your preference, so you may need to play a bit to find the right one. To solve problem B, ensure the “Show mirroring options in the menu bar when available” box is ticked. If this does not work, after you have plugged into the board, another check box with mirroring options will appear in the Display pane.

If none of that works, call IT on ext 335! 😊

The last thing to show you about Sys Prefs is the Accessibility options. For students who struggle with school for whatever reason, there are a range of options here. You can invert the colours on the screen (so it becomes white on black etc), turn on VoiceOver or zoom the screen in for easier reading.

The rest is just playing and learning your way around.

